

MAILING ADDRESS:

TEXAS REAL ESTATE COMMISSION
P.O. Box 12188
Austin, Texas 78711-2188
www.trec.texas.gov



OFFICE ADDRESS:

TEXAS REAL ESTATE COMMISSION
1700 N. Congress, Suite 400
Austin, Texas 78701
Telephone: (512) 936-3005

APPLICATION TO AMEND A TIMESHARE REGISTRATION

INSTRUCTIONS

A separate application must be submitted for each timeshare plan registration being amended.

See 22 TAC §543 for further information regarding requirements for amendment applications.

In calculating the filing fee, include all the number of new timeshare interests declared, or intended to be declared, and made a part of the timeshare plan this application. Consider a timeshare interest as 7 days of annual use availability.

An application cannot be accepted for filing unless all or substantially all of the requested information has been provided and the appropriate filing fee has been submitted in the form of a check, cashier's check or money order payable to the Texas Real Estate Commission.

Once an application is accepted for filing, the application fee is non-refundable.

Terms used in this application are as defined in Chapter 221, Texas Timeshare Act and 22 TAC Chapter 543.

Ensure that documentation submitted is in the form requested, that the copies are complete and that all pages are legible. All documentation submitted must be clearly identified and must be numbered to correspond to the item to which it refers.

If draft documents are all that are available to be submitted, ensure that all exhibits or attachments are included and confirm in writing that final documents (recorded, executed, etc., as appropriate) will be provided once they become available.

Responses to deficiencies must include redline copies showing what changes have been made to the last document submitted to the Commission.

Foreign language documents must be accompanied by translations.

You will be informed of the status of the application by the Commission. The Commission may require you to revise and resubmit written documents filed with the application or to provide additional information if the Commission determines that the application is incomplete or inaccurate. The Commission can take no final action on the application until the deficiency is cured. If the deficiency is not cured within three months of the Commission mailing its request to you, the application will be terminated.

This form is available at www.trec.texas.gov



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Amend a Timeshare Registration

FEE	REGISTER NUMBER	AMOUNT	MONEY TYPE	REVENUE CODE	ID NUMBER
Application Processing		\$		73	

DO NOT WRITE ABOVE THIS LINE

NOTE: ALL INFORMATION MUST BE TYPED OR PRINTED IN INK

FILING FEE (Complete all blanks)

- A. _____ X _____ X = \$ _____
 Number of Additional Accommodations in Timeshare Plan Number of Interests in Each Accommodation
- B. Minimum fee (if "A" is \$100 or less) = \$ 100.00
- C. Maximum fee (if "A" is \$2,000 or more) = \$ 2,000.00
- D. Filing fee (insert "A", "B" or "C") = \$ _____

E. Name of timeshare plan: _____

F. Date of last amendment to timeshare plan: _____

G. Contact information for person preparing application:

Name _____

Address _____

City _____ State _____ Zip Code _____

Phone Number _____ Fax Number _____

Email Address _____

H. List reason(s) for filing amendment application:

I. List and attach all documents submitted with a prior registration or amendment application that are being changed. Submit redline documents showing changes. See Application to Register a Timeshare Plan, Part II, for required format and other information for documents being submitted.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

State of _____ §

County of _____ §

OATH

I do hereby affirm that I have examined this Application to Amend a Timeshare Registration, that I have reviewed the Texas Timeshare Act, that I am either the developer or a person authorized by the developer to submit this application and that the information contained herein is true and correct to the best of my knowledge. I hereby apply to amend the registration of the above described timeshare plan under the provisions of the Texas Timeshare Act.

I make the following representation to the Texas Real Estate Commission on my own behalf or on behalf of the developer:

- (1) The developer has not and will not offer, sell, or otherwise dispose of a timeshare interest in Texas, except as otherwise provided by Section 221.021 or another provision of the Texas Timeshare Act, until the timeshare plan is registered;
- (2) I will advise the Commission of any change in any information contained herein or in any of the documents submitted with or as part of this application; and
- (3) I will furnish all such additional information or documents as may be requested by the Commission to complete or augment this application.

Signature

Typed Name

Title

Sworn to and described before me, by the said _____
this _____ day of _____, _____, to certify which witness my hand and seal of
office.

Signature

Typed Name

Notary Public State of _____

My Commission Expires: _____